



Rousseaus.com



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WORK ORDER/ ESTIMATE FORM

WO#	Entered
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4415 Evangel Cir., Huntsville, AL 35816 256- 837-2762 FAX: 800-342-7523 Email: sales@Rousseaus.com

www.Rousseaus.com

Customer Information	Group/Company: _____ DATE ___/___/___ DAY ___ DDD ___/___/___ Quote Valid TO
	NAME: _____ DUE ___/___/___ DAY ___ TIME _____
	W: _____ EXT: _____ Cell: _____ Email _____
	H: _____ Fax: _____ (Uniform/Apparel Orders) AGE OF GROUP _____ Team Name _____
	ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ EMPLOYEE
PO # _____ or VISA/MC _____ Last 3 _____	

Job Type: Engraving Laser ___ Engraving Old ___ Screen-Print Art ___ Sublimation ___ Other _____

VENDOR	P.O. #	QTY.	ITEM DESCRIPTION	PRICE	TOTAL
A.					
B.					
C.					
D.					
E.					
F.					
G.					
H.			Screen Charge / Set-Up / Layout Charge	\$	\$
			Art Charge/ Min. Order / Service Charges	\$	\$
I.			Extra Engraving / Run Time	\$	\$
			Special Effects / Services	\$	\$

Rousseau's Products & Services:
Trophies, Plaques, Engraving,
T-Shirts, Team Uniforms, Screen
Printing, Sporting Goods, Signs &
Banners, Rubber Stamps, CD/DVD
Duplication, Promotional Products,
Web Services, Business Cards, etc.

SUBTOTAL: \$ _____
 (8%) SALES TAX: \$ _____
 TOTAL: \$ _____
MISC/SHIP & HANDLING: \$ _____
GRAND TOTAL: \$ _____
 PAID: \$ _____
 BALANCE: \$ _____

JOB NAME: _____
 Letters: _____ Extra Billing: _____ @ \$ _____ RUN TIME: _____
 TOP PLATE WIDTH: _____ HEIGHT: _____ COLOR/TYPE PLATE: _____
 Label: _____ Called: _____ Production by: _____
 Layout by: _____

Customer Signature: _____

Advertisement / Real Estate Services
www.TheManToKnow.com www.YourSubdivisions.com

Order Checked BY: _____

ORDER READY CALL - EMP: _____ DATE: _____ Contact: _____

Order # _____

Customer _____

Shirts/Hats ordered _____

Numbers/letters pulled _____

Art done and approved _____

Screen Shot _____

Printed _____ Lettered _____

Checked _____ Employee _____

Date _____ Cust. Called _____

Order # _____

Customer _____

Shirts/Hats ordered _____

Numbers/letters pulled _____

Art done and approved _____

Screen Shot _____

Printed _____ Lettered _____

Checked _____ Employee _____

Date _____ Cust. Called _____